

Moderators/Wardens & Clerks



New items

- All paper ballot envelopes have been switched to vinyl bags.
- Red-bordered seal only used for memory pack envelope.
- Chalk and string provided to measure 50 ft from entrance in the morning.
- New Discrepancy report and new Feedback form.

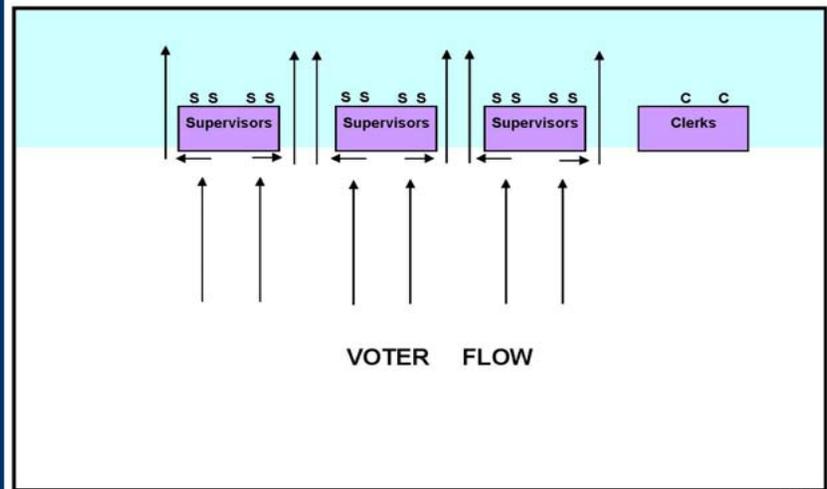
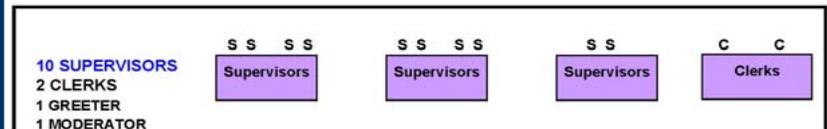
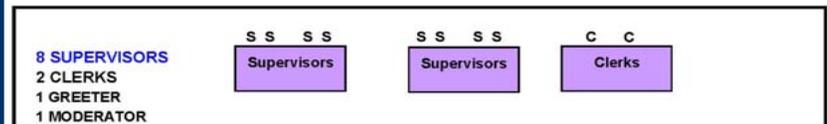
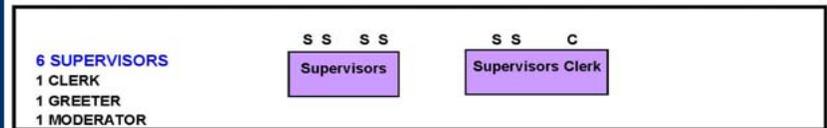
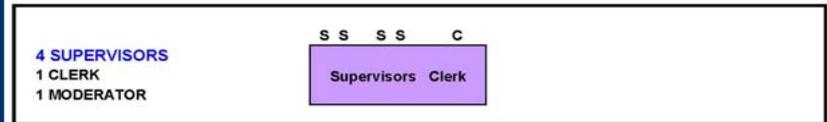
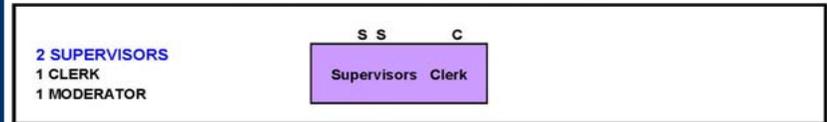
Things to do first

- Check the precinct tag on your equipment and blue supply box – make sure you have all the correct equipment.
- Turn on the Eagle & AutoMark to make sure there are no problems.
- Verify you have all your supplies. Use the inventory lists.
- Call the technician if you are missing anything. Tech phone # will be provided.

- Some polling places have additional supervisors in the General Election
- If you have additional tables, you can split your pairs of supervisors like in this example.

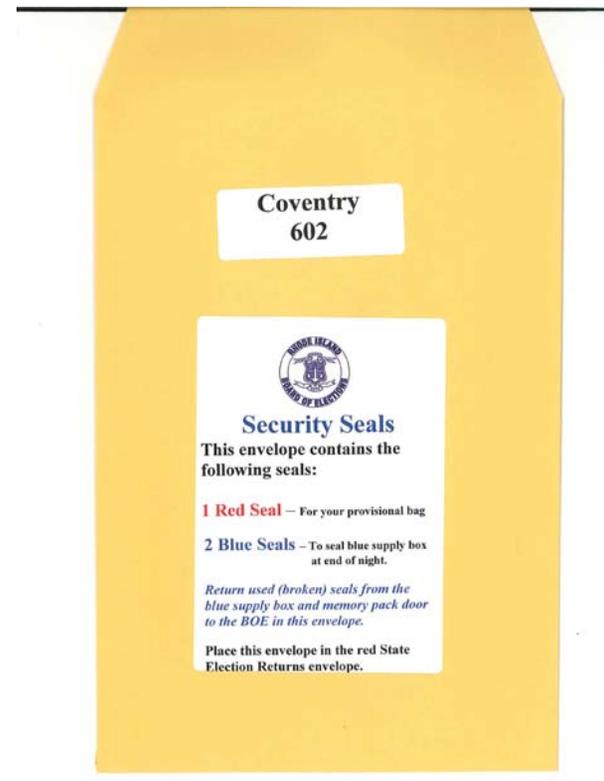
**RHODE ISLAND BOARD OF ELECTIONS
TABLE SETUP GUIDE**

RECOMMENDED GUIDELINES FOR TABLE SETUP
BASED ON THE NUMBER OF SUPERVISORS



Seals

- Use this envelope to store all of your broken seals.
- Never throw broken seals away.



Replacement equipment

- Technician will need to complete this form if your equipment needs to be replaced.


State of Rhode Island and Providence Plantations
Board of Elections

VOTING MACHINE REPLACEMENT CERTIFICATE
R.I.G.L. 17-19-20

CITY/TOWN _____ PRECINCT ID # _____
POLL LOCATION _____
REP. DIST. _____ VOTING DIST. _____ WARD _____ WARD DIST. _____

Due to an operations failure, the Optech Eagle Voting Equipment Serial # _____,
the Voting Equipment was unplugged, the rear panel was unlocked, and the Memory Pack
door seal # _____ was removed. The Memory Pack was removed and placed in the
Replacement Optech Eagle Voting Equipment with Serial # _____. The
Memory Pack door was closed and sealed with new seal # _____.

The Voting Equipment was then plugged in, and voting resumed at _____
A.M.
P.M.

Signatures:	
X _____	Warden/Moderator
X _____	Clerk
X _____	Authorized Technician

Place in Board of Elections Return Envelope

R-32

Election Certificate

- Verify your seal and serial numbers.
- Make sure you received the correct amount of ballots in the blue supply box.

ELECTION CERTIFICATE			
Precinct Info		Verify Serial Numbers	
Precinct No:	0101	Voting: Machine:	2785
City/Town:	Barrington	AutoMark:	9526
Location:	ABC SCHOOL, 1 MAIN ST	Memory Pack:	2144946
Election Date:	September 9, 2014	Supply Box(s):	210729 - 210794
BALLOTS			
	DEMOCRAT	REPUBLICAN	
Number of ballots sent to your polling place	1000	1000	2000
1. Number of ballots that were cast into the Eagle.....			
2. Number of ballots you used as provisional ballots (red bag).....			+
3. Number of ballots in the manual count envelope (usually zero).....			+
Enter Number of Voided Ballots Below (Do not add to the total)		TOTAL Ballots Voted	=
VOIDS →	← VOIDS		
BALLOT APPLICATIONS DO NOT INCLUDE VOIDED APPLICATIONS			
4. Number of valid ballot applications on the spindles (BLUE & YELLOW)			
5. Number of provisional ballot applications (red bag).....			+
TOTAL Applications Signed			=
Enter Your Seals Numbers at Closing			
Blue Supply Box(s):			
Metal Ballot Box(s):		Red Bag:	
Signatures			
We certify that we have reviewed the information entered onto this election certificate and to the best of our knowledge the information is accurate and correct.			
Warden		Clerk	
Supervisor		Supervisor	

These two lines should be equal

Feedback

- Use the new feedback form to suggest ways to improve future elections.

Pollworker Feedback Form

State of Rhode Island Board of Elections



Your feedback will help us improve future elections. Return this form in the Board of Elections return bag. You can include your contact information if you don't mind us contacting you for more information.

<p>1. Were you able to enter the building at 6:15 A.M.? (circle one) Yes No (explain)</p> <p>2. Did you receive all of your supplies? (circle one) Yes No (explain)</p> <p>3. Did you feel the polling place was well-organized as setup according to the diagram? (circle one) Yes No (explain)</p> <p>4. How was your staffing level? (circle one) Too many staff Too few staff Just right</p>	<p>5. How could the layout of the supplies or table be improved? (explain)</p> <p>6. Were your poll books tabbed with letters and divided into enough books? (circle one) Yes No (explain)</p> <p>7. Did the board of canvassers provide you with a master list of voters <u>and</u> a street directory? (circle one) Yes No (explain)</p> <p>8. Was it clear where everything went at the end of the night? (circle one) Yes No (explain)</p>
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Continue on the back of this form with any comments/suggestions.

Precinct No.

Your name & position (optional)

Election Date

Your phone number (optional)

Place this form into the Board of Elections return bag

Wait times

- Moderator must complete this new form.
- Place into the Board of Elections return bag.

Voter Wait Times Survey

State of Rhode Island Board of Elections



You can monitor voter wait times by randomly choosing a voter to observe at the times listed below. From the moment the voter enters the line, keep track of how long it takes for this randomly selected voter to cast their ballot into the Eagle.

Time	Wait time (in minutes)
8:00 a.m.	_____
12:00 p.m.	_____
4:00 p.m.	_____

Useful information for reducing lines:

1. If one pair of Supervisors has a very long line, try moving one of that pair's books to another pair so the busy pair of Supervisors has less of the alphabet to handle.
2. If both Supervisors in a pair seem to be very slow at processing voters, see if it's possible to switch Supervisors around so that at least one faster Supervisor is in every pair (if party affiliation allows).
3. Make sure voters can clearly see which line is assigned to their last name. You should make sure the signs can clearly be seen from the back of the line. Call your Board of Canvassers if they didn't provide you with adequate signage.
4. Make sure the lines stay in an orderly formation. Periodically announce to those in line to please have their ID ready to show to the Supervisors. Always be courteous and polite.
5. If your lines remain long even after addressing the issues above, call your Board of Canvassers. They may need to send additional help.

Place this form into the Board of Elections return bag

Provisional Ballot Categories

1. Voter's name isn't in the poll book
2. Poll book says the voter applied for a mail ballot
3. Voter's identity or party affiliation (in primary) has been challenged by you or a party watcher
4. Voter does not have photo ID

Provisional Ballots

- Get the provisional supply bag from the blue supply box.
- Read the yellow provisional checklist to make sure you are following the correct procedure.

Provisional Information Sheet

- Every provisional voter gets an information sheet.
- Required under federal law.

Provisional Voting Information



You have been given this notice because you will be voting a provisional ballot. You are voting a provisional ballot because of one of these reasons:

- Your name was not on the list of voters for this polling place
- Our records show you applied for a mail ballot
- An election official or watcher at this polling place challenged your identity
- You didn't show the appropriate ID to the election official

Instructions

1. Fill out a provisional application.
2. Take your provisional ballot to an available voting booth and mark it with the ballot pen.
3. **Don't insert your ballot into the voting machine.** Seal your ballot inside the envelope, but leave your application attached to the outside. Your ballot will be kept confidential.
4. Take the sealed envelope to an election official and get your receipt.

What happens to my ballot?

Your ballot will be delivered to your local Board of Canvassers. They will check their records and decide if your ballot should be sent to the Board of Elections to be counted.

If you voted a provisional ballot because you didn't have ID, the local board will try to match your signature today with the one on your voter registration card, or you can present your ID at their office by 4 p.m. tomorrow. The decision on your ballot could mean it will be counted one of a few different ways.

Qualified – Your entire ballot will be counted.

Federal Offices Only – You are registered to vote, but you voted at the wrong location so only votes for federal offices will be counted.

Disqualified – You were not eligible to vote so your ballot will not be counted.

How will I know if my ballot was counted?

To see the status of your ballot, go to the Board of Elections website at <http://www.elections.ri.gov> or use your smartphone to scan the QR code below, or call your local Board of Canvassers. You will need the Ballot ID number from your receipt and your last name.



Who can I call if I have any questions?

Call the State Board of Elections at 401-222-2345 / Monday – Friday / 8 a.m. to 4 p.m.

Provisional App

- Write your precinct number at top!
- Voter signs
- Clerk signs
- Be sure to check a category
- Voter does not fill-out a ballot app with Supv.

PROVISIONAL BALLOT APPLICATION				
BOARD OF CANVASSERS DISPOSITION OF THIS PROVISIONAL BALLOT				
<input type="checkbox"/> FULL BALLOT		<input type="checkbox"/> FEDERAL OFFICES ONLY		
<input type="checkbox"/> PRESIDENT/VP/SENATE ONLY <small>(Providence Use Only)</small>		<input type="checkbox"/> DISQUALIFIED BALLOT		
1 Poll Worker	City/Town		Precinct ID Number	
	VOTER MUST COMPLETE SECTION 2			
Voter Starts Here ↓	NOTICE: A portion of this provisional ballot application will serve as your voter registration form if the local Board of Canvassers determines you are not registered to vote or if the information contained on this application differs from the information on your voter registration record. This application will not be accepted or processed if you fail to indicate that you are a U.S. citizen and/or if you fail to sign this application.			
	Are you a citizen of the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you 18 years old or older? <input type="checkbox"/> Yes <input type="checkbox"/> No		If you checked "No" in response to the questions at left, you cannot vote in this election. If you <u>do not</u> have a RI driver's license or ID enter last 4 digits of your social security number: <input type="text"/>	
	Last Name (include suffix if any) _____ First Name _____ Middle Name (or initial) _____		RI driver's license or ID Number: <input type="text"/>	
	Home Address (Do not enter a post office box)		City/Town	State
	Mailing Address (if different from Home Address)		City/Town	State
	Date of Birth (MMDDYYYY)	Phone Number / E-mail (optional)	Party Affiliation (Write party affiliation or write "Unaffiliated")	
	I swear and affirm that: - I am not incarcerated in a correctional facility upon a felony conviction. - I am not presently judged "mentally incompetent" to vote by a court of law. - The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be fined, imprisoned, or (if not a U.S. citizen) deported from or refused entry to the U.S.			Official Use For Barcode
	PLEASE SIGN FULL NAME OR PLACE MARK BELOW			
	<div style="border: 1px solid black; width: 100px; height: 30px; margin: 0 auto;">X</div>			Date: Month Day Year _____
	WARNING: If you sign this form and know it to be false, you can be convicted and fined up to \$5,000 or jailed up to 10 years.			
Previous Name Used (if any)		Your Previous Address (Street, City/Town, County, and State)		
Ballot ID XXXXXX		Where did you register to vote? <i>Optional (check one)</i> <input type="checkbox"/> DMV _____ (Specify) <input type="checkbox"/> Board of Canvassers <input type="checkbox"/> Other _____ (Specify)		
I hereby affirm that I am a registered voter in this city/town and precinct pursuant to the requirements of the Rhode Island General Laws and that I am eligible to vote in this city/town and precinct and/or party primary (if applicable) in this election. I understand if I insert my provisional ballot into the voting machine, it will be disqualified.			Official Use Only <input type="checkbox"/> FB <input type="checkbox"/> FO <input type="checkbox"/> PV <input type="checkbox"/> DB	
Signature of Voter		Signature of Election Official		
X		X		
Reason the Voter is Casting this Provisional Ballot (POLLWORKER must check one)				
<input type="checkbox"/> 1. Voter declares that they are a registered voter but he/she is not listed as a voter in this precinct and the voter does not qualify		<input type="checkbox"/> 3. Election official asserts that the voter is not eligible to vote (including partisan and non-partisan primaries).		
<input type="checkbox"/> 2. The official list of registered voters indicates the voter has applied for a mail/emergency ballot.		<input type="checkbox"/> 4. The voter is unable to provide the required voter identification at the time of voting.		
PRIMARY USE ONLY – Clerk must write in the name of the party primary below: _____				
SEAL YOUR BALLOT INSIDE THE ATTACHED ENVELOPE!				
3 Provisional Ballot Tear-Off Receipt	Ballot ID XXXXXX		Notice to Voter: Retain this receipt for your records. Use the Ballot ID number at left to check the status of your provisional ballot at the Rhode Island Board of Elections website at http://www.elections.ri.gov	
	Contact your Board of Canvassers no later than the close of business the day after the election to provide information to qualify your ballot.			

Put the provisional label on ballot

Provisional Ballot
Do Not Insert into Voting Machine

HC 0001-00
BALLOT
STYLE 1

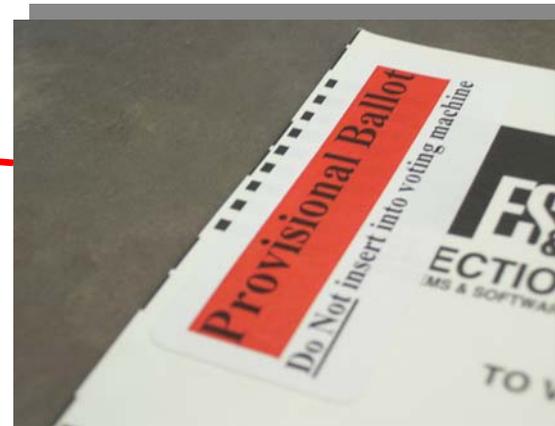
**EAGLE / OPTECH IV-C
FAMOUS NAMES / 100
DEMONSTRATION BALLOT**

TO VOTE: Complete the arrow(s) ← → pointing to your choice(s), like this ← →
Mark with a #2 pencil or marking pen provided (NO RED INK).

FEDERAL OFFICES	STATE OFFICES	NON PARTISAN OFFICES
PRESIDENT AND VICE-PRESIDENT (Vote for ONE)	STATE SENATOR (Vote for ONE)	DIRECTORS OF ENTERTAINMENT (Vote for THREE)
ZACHARY TAYLOR AND MILLARD FILLMORE VIRGINIA PARTY ←	FLORENCE NIGHTINGALE VIRGINIA PARTY ←	CAROLE LOMBARD ←
BENJAMIN HARRISON AND ADLAI E. STEVENSON OHIO PARTY ←	ANDREW CARNEGIE OHIO PARTY ←	GEORGE JESSEL ←
CHESTER ARTHUR AND THOMAS A. HENDRICKS OREGON PARTY ←	FRANCIS SCOTT KEY OREGON PARTY ←	BILLY ROSE ←
THEODORE ROOSEVELT AND CHARLES W. FAIRBANKS NEW YORK PARTY ←	WILLIAM R. HEARST NEW YORK PARTY ←	KATHRYN SMITH ←
Write In	Write In	Write In
U.S. SENATOR (Vote for ONE)	MEMBER OF STATE LEGISLATURE 3rd DISTRICT (Vote for ONE)	Write In
EVERETT DIRKSEN VIRGINIA PARTY ←	SUSAN B. ANTHONY VIRGINIA PARTY ←	Write In
CHARLES CURTIS OHIO PARTY ←	MAMIE EISENHOWER OHIO PARTY ←	Write In
JOHN HANCOCK OREGON PARTY ←	ELEANOR ROOSEVELT OREGON PARTY ←	Write In
NELSON W. ALDRICH NEW YORK PARTY ←	DOLLY MADISON NEW YORK PARTY ←	Write In
Write In	Write In	Write In

DEMO 1 / 14*
(Rev. 5/95)

VOTE BOTH FRONT AND BACK OF BALLOT



Provisional Ballots

- Voter takes their ballot and envelope to booth.
- The voter must bring the envelope back to the Clerk with the ballot sealed inside.
- Make sure the envelope is sealed and the application is **still on the front.**

Provisional Ballots

- Tear off only the receipt from bottom of the application.
- Give the voter their receipt.
- Put the envelope into the red bag.



Red Bag

Voter affirmation

- Completely new form
- Help the voter fill it out the form and enter the appropriate code.
- Refer to the “Guide to Voter Affirmation” and use the code to know where to send the voter.

Voter affirmation

- All voters listed as “Affirmation Required” must complete a Voter Affirmation form before completing a ballot application and voting.
- Name changes can also be done on this form.

Voter affirmation (change address)

- Voter must be registered in the city/town. Their name must be on the Master List.
- If they **moved less than 30 days** before the election, they vote at their old polling place.
- If they **moved 30 days or more** before the election, they vote at their new polling place.

Voter affirmation

- If the voter moved from **another city/town** **less than 6 months** before the election, send them to the Board of Canvassers in their previous town.
- If a voter moves into RI from another state, they must have registered to vote in RI at least 30 days before the election.

VOTER AFFIRMATION FORM

- Have the voter complete Boxes 1-7 below. The Warden/Moderator or Notary will witness in Box 8.
- The Clerk will complete Boxes 9-12 and use the information gathered in Box 11 in conjunction with the "Guide to Voter Affirmation" to determine where the voter should cast their ballot.

VOTER COMPLETES BOXES 1-7				
For those persons qualifying pursuant to R.I.G.L. 17-9.1-16 (Procedures on Change of Address), under penalty of the prescribed general laws, I hereby make affidavit regarding the truthfulness and accuracy of the following information:				
1. Last Name	First Name	Middle Name	Check here if you have changed your name <input type="checkbox"/>	Write Previous Name Here
SMITH	JOHN			
2. Home Address (include Apt. number)		City	State	Zip Code
545 MAIN ST		PROVIDENCE	RI	02903
3. Mailing Address (if different from above)		City	State	Zip Code
4. Date of Birth (mm/dd/yyyy)	5. Phone no. (optional)	6. How long before this election did you move to your current address? (check one):		
11/1/1980		I have not moved A <input type="checkbox"/>	Less than 30 days B <input type="checkbox"/>	More than 30 days Less than 6 months C <input checked="" type="checkbox"/>
	Email (optional)			More than 6 months D <input type="checkbox"/>
I swear or affirm that the information I have provided is true to the best of my knowledge under penalty of perjury.				
7. Signature of Voter			Date	
John Smith			11-4-2014	
8. Witness			Date	
Anne Clark			11-4-14	

ELECTION OFFICIAL CLERK COMPLETES BOXES 9-12 (AND 13 IF NECESSARY)				
9. Voter's ID Number as listed in the pollbook or master list			74917823	
10. Compare the voters address as listed in Number 2 above with the voters address in the master list. Check one below.				
The addresses are the same. The addresses are different but they are in the same city/town. The addresses are not in the same city/town. The address listed in Box 2 is outside of Rhode Island.				
1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>				
11.	What box did the voter check off in number 6 above? (A, B, C, or D)		C	Find this letter/number code on the "Guide to Voter Affirmation" This will help you direct the voter to the correct voting location.
	What box did you check off in number 10 above? (1, 2, 3, or 4)		2	
I have completed boxes 9-11 and used the "Guide to Voter Affirmation" to direct the voter to the correct voting location.				
12. Signature of Clerk			Date	
Anne Clark			11-4-2014	
13. If the voter has to go to another precinct to vote please provide the necessary information (if available) below. The voter must bring this form with them to the next polling place.				
Precinct #	Precinct Address	Board of Canvassers Phone #		
2804	SALOMON CTR BROWN HWY 75 WATKINS ST	421-0495		

GUIDE TO VOTER AFFIRMATION

Match the letter/number code in Section 11 of the completed Voter Affirmation Form with the corresponding code below to determine where the voter is eligible to vote.

- **Previous Address** = The address listed for the voter on the master list.
- **New Address** = The address the voter listed in Box 2 of the Voter Affirmation Form.

CODE	THE VOTER WILL...
A1	The voter will continue to vote at the precinct listed for their previous address.
B2	The voter will vote at the precinct listed for their previous address. For all future elections the voter will vote at the precinct for their new address.
B3	The voter will vote at the polling place listed for their previous address. Instruct the voter to reregister to vote in their new city/town in order to vote a full ballot in future elections.
B4	The voter is not eligible to vote a Rhode Island ballot if they have moved out of state. The voter has the right to cast a provisional ballot at your polling place.
C2	The voter will vote a full ballot at the precinct assigned to their new address. Look up the voter's new address on your street list to find out which precinct is assigned to it. If the precinct is different than the precinct the voter is currently in direct the voter to their new precinct. The address can be found by using the list of polling places at the beginning of the street list or by contacting the board of canvassers. Write the address in box 13 of the voter affirmation form and have the voter bring it with them to their new precinct.
C3	The voter is eligible to cast a limited ballot at the city/town hall of their previous address. The address of the city/town hall can be found by using the list of polling places at the beginning of the street list or by contacting the board of canvassers. Write the address in box 13 of the voter affirmation form and have the voter bring it with them to city/town hall.
C4	The voter is not eligible to vote a Rhode Island ballot if they have moved out of state. The voter has the right to cast a provisional ballot at your polling place.
D2	The voter will vote a full ballot at the precinct assigned to their new address. Look up the voter's new address on your street list to find out which precinct is assigned to the new address. If the precinct is different than the precinct the voter is currently in, direct the voter to their new precinct. The address can be found by using the list of polling places at the beginning of the street list or by contacting the board of canvassers. Write the address in box 13 of the voter affirmation form and have the voter bring it with them to their new precinct.
D3	The voter is not eligible to vote unless it is a Presidential Election. If it is a Presidential Election the voter can register to vote and cast a ballot for President/Vice President only at a special precinct in the city/town they now live in. The voter does have a right to cast a provisional ballot at your polling place.
D4	The voter is not eligible to vote a Rhode Island ballot if they have moved out of state. The voter does have a right to cast a provisional ballot at your polling place.

A list of phone numbers for all the boards of canvassers in Rhode Island is listed on the back of this form.

5 Copies of Totals

- 1st copy (signed) - Board of Elections bag
- Other copy - Memory pack envelope
- Other copy – Tape on door outside polling place
- Other copy – Board of Canvassers return bag
- Other copy – With the voted ballots from Bin #2

Close

- Open the red bag with the GOLD KEY.
- Clerk must count the provisional ballots for election certificate.
- Lock the red bag and seal the other end with a red tie seal found in the “seals envelope”
- Write seal number on both copies of the Election Certificate



Seals envelope



Tie_Seal

Close

The **Designated Supervisor** delivers:

- Memory pack
- Red provisional ballot bag (even if empty)

Election Certificate

- Account for all of your ballots.
- Place 1 copy in BOE return bag and 1 copy in BOC return bag.

ELECTION CERTIFICATE

Precinct Info		Verify Serial Numbers	
Precinct No:	0101	Voting: Machine:	2785
City/Town:	Barrington	AutoMark:	9526
Location:	ABC SCHOOL, 1 MAIN ST	Memory Pack:	2144946
Election Date:	September 9, 2014	Supply Box(s):	210729 - 210794

BALLOTS

	DEMOCRAT	REPUBLICAN	
Number of ballots sent to your polling place	1000	1000	2000
1. Number of ballots that were cast into the Eagle.....			920
2. Number of ballots you used as provisional ballots (red bag).....			+ 5
3. Number of ballots in the manual count envelope (usually zero).....			+ 0
Enter Number of Voided Ballots Below (Do not add to the total)			TOTAL
VOIDS → <input type="text" value="15"/> ← VOIDS			Ballots Voted
			= 925

BALLOT APPLICATIONS

	DO NOT INCLUDE VOIDED APPLICATIONS
4. Number of valid ballot applications on the spindles (BLUE & YELLOW)	920
5. Number of provisional ballot applications (red bag).....	+ 5
	TOTAL
	Applications Signed
	= 925

Enter Your Seals Numbers at Closing

Blue Supply Box(s):	005321, 006415
Metal Ballot Box(s):	27851
Red Bag:	32795

Signatures

We certify that we have reviewed the information entered onto this election certificate and to the best of our knowledge the information is accurate and correct.

 Warden	 Clerk
 Supervisor	 Supervisor

These two lines should be equal

Unused Ballots

- Seal only **opened** packages of unused ballots in this bag.
- **Never** place *voted* ballots in this bag or the plastic blue supply box.



Board of Elections Bag

- Fill the Board Elections Return bag & seal it.

State Board of Elections
Returns

DATE: _____ PRECINCT ID #: _____ PRECINCT NAME: _____

We hereby certify that enclosed herein contains:

- 1. One Completed Election Certificate
- 2. Signed Totals Tape from Voting Machine
- 3. AutoMARK Verification Ballots (completed)
- 4. Security Seals envelope
- 5. Discrepancy Report (1 copy) (if used)
- 6. Voting Machine Replacement Certificate (if used)
- 7. Pollworker Feedback form (if used)
- 8. Voter Wait Times Survey form

X _____ X _____
WARDEN / MODERATOR CLERK

Hand deliver to your Board of Canvassers

C:08 0714

Board of Canvassers Bag

- Use the checklist on the front.
- Put keys inside.
- See list on front.
- Seal it.

Board of Canvassers Return Bag

DATE: 09/09/08 PRECINCT ID #: _____ PRECINCT NAME: _____

We hereby certify that enclosed herein contains:

- 1. One Completed Election Certificate
- 2. Third copy of Totals Tape from Voting Machine
- 3. Affidavit of Supervisors
- 4. Precinct Keys
- 5. Completed Ballot Applications
- 6. Board of Elections Return envelope
- 7. Three signed Polling Place Checklists (Warden/Moderator, Clerk & Supervisors)
- 8. Write In Ballot envelope (if used)
- 9. Manual Count Ballot envelope (if used)
- 10. Voided Ballot envelope (if used)
- 11. Voter Affirmation forms (if used)
- 12. Change of Party Affiliation forms (if used)

X _____ X _____
WARDEN / MODERATOR CLERK

Hand deliver to your Board of Canvassers C-2 0508

Blue Supply Box

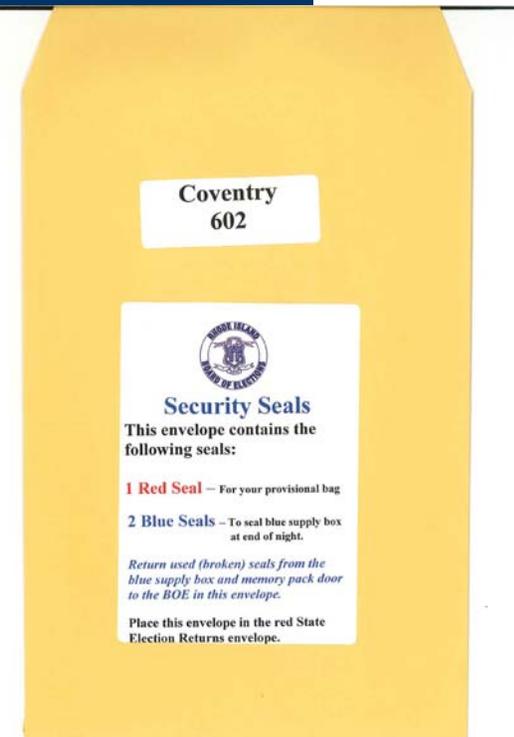
- Unused ballots & forms.
- Unused ballot applications.
- Posters and signs issued by the State.
- Pens, magnifying sheet, etc.

Do not put these in blue box

- Voted ballots removed from the Eagle
- Forms signed or completed by voters
- Voting lists
- Street directories
- Items issued to you by the Board of Canvassers

Seals

- Seal the blue supply box(s) with new seals
- Write seal #'s on election certificate
- Place the Eagle, booths, supply box, and AutoMARK case and table in secure area



Seals envelope

Deliver your election returns

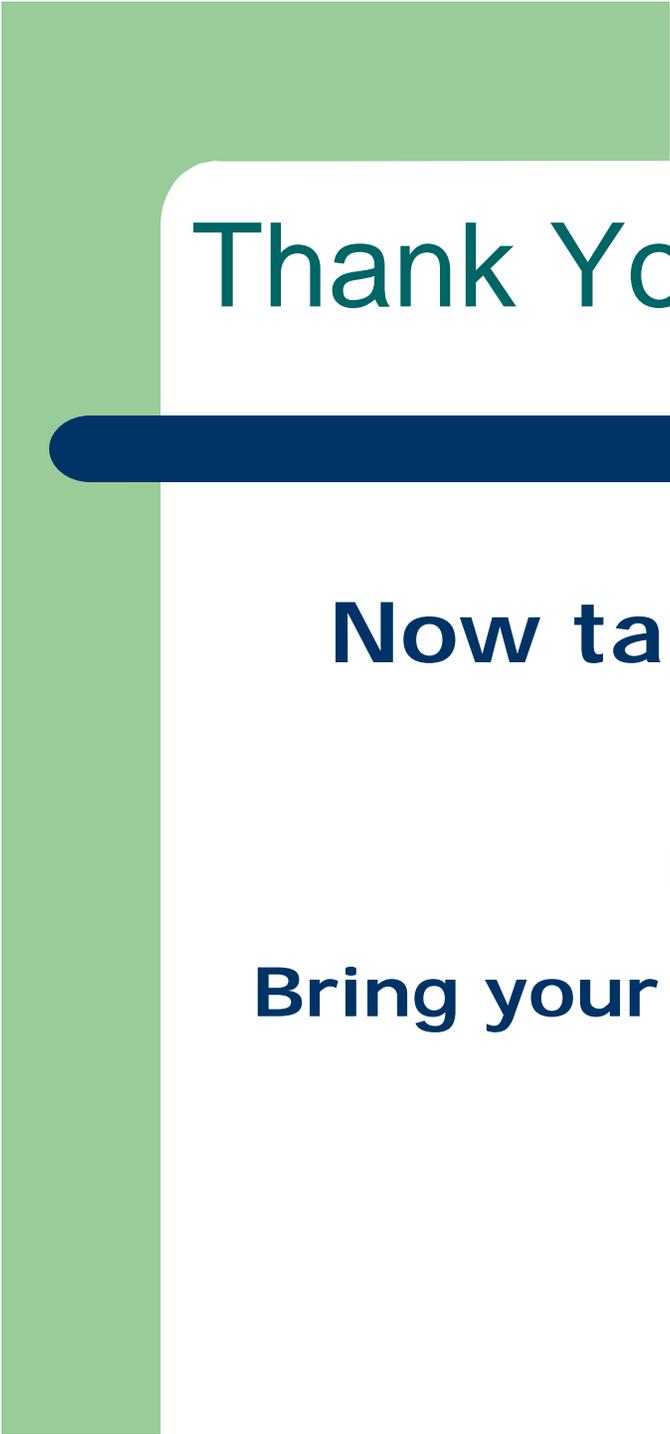
- Board of Canvassers Return Bag
- Board of Elections return bag
- Ballot bags (Voids & Manual Count & Write-Ins)
- All signed ballot applications

Metal Ballot Security Case

- Voted ballots with copy of totals tape.

Board of Canvassers Box or Canvass Bag

- All voting lists and directories
- Rulers, extra signs, extension cords etc.



Thank You



**Now take a short quiz before
leaving.**

Read your Books!!

Bring your books to the polls with you!!

Good Luck!