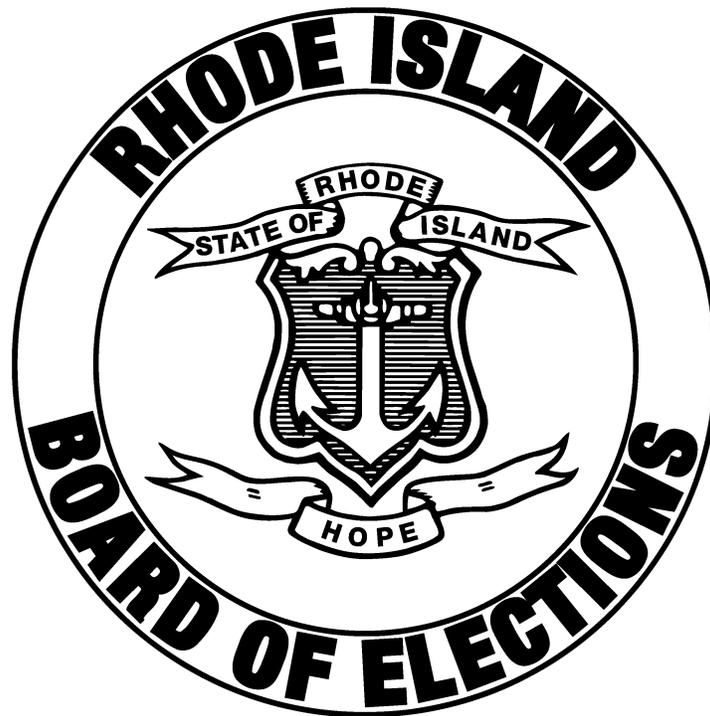

GUIDE
TO
ELECTION RECOUNTS



STATE OF RHODE ISLAND
BOARD OF ELECTIONS
50 Branch Avenue
Providence, Rhode Island 02904

GUIDE TO ELECTION RECOUNTS

The Board of Elections is responsible for conducting recounts in all local, state and federal elections held in Rhode Island. This guide reflects the laws of the State of Rhode Island as well as the rules, regulations, policies and procedures established by the Board for the purpose of conducting election recounts in a timely, orderly and accurate manner. Included herein are the eligibility requirements for a recount and the steps to be followed by a person seeking a recount. **A person seeking a recount of the votes cast in a race must do so in the manner prescribed herein.**

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Section 1. Deadline For Submitting An Application For A Recount

The deadline for filing an application for a recount is as follows:

For a primary	By 4:00 p.m. on the day after the primary
For an election	By 4:00 p.m. on the seventh (7 th) day following an election

Section 2. Application For A Recount

A candidate or write-in candidate seeking a recount of the votes cast in his or her race must make a written application to the Board of Elections requesting said recount. The application should include the following:

- the name, address and daytime & evening telephone number of the candidate (if applicable, the application should also include the name, address and telephone numbers of an attorney or person who the candidate designates to represent him or her);
- the office for which the recount is being sought (including district number, if applicable);
- the date on which the application is made; and
- the signature of the candidate which shall be attested to by a notary public.

Applications will be considered to have been filed only when the signed original application is received at the Board of Elections, 50 Branch Avenue, Providence, Rhode Island. Applications not received by the deadline stated above or not executed pursuant to the requirements stated herein shall be rejected. **Recount requests cannot be faxed or e-mailed.**

Section 3. Eligibility Requirements - Candidates For Public Office

A candidate for public office is defined as a person who has qualified under law to have his or her name appear on the ballot for nomination for election or election to any federal, state, municipal, school, or district office that is filled by popular election; except it shall not include

political party offices which shall mean any state, city, town, ward, or representative or senatorial district committee office of a political party of delegate to a political party convention, or any similar office.

Section 3. Eligibility Requirements - Candidates For Public Office (Cont.)

A candidate for public office shall be eligible to request a manual re-feeding of the computer ballots cast at each precinct in his or her race pursuant to the eligibility requirements listed in a or b below, as many applicable; provided, however, that a candidate who does not qualify for a manual re-feeding of the ballots, but who trails the winning candidate by 5% or less, shall be eligible to request a recount pursuant to the recount procedure outlined in Section 6.

A) When One Candidate is Elections:

If the Total Votes Cast in a race is:	A candidate must trail the winning candidate by:
Less than or equal to 20,000	2% or 200 votes; whichever is less
20,001 – 100,000	1% or 500 votes; whichever is less
Greater than 100,000	0.5% or 1500 votes; whichever is less

* Total Votes shall include the total votes cast for candidates and write-in votes; it shall not include over/undervoted ballots.

B) When More Than One Candidate is Elected

- A race in which voters are permitted to voter for more than on candidate

If the Total Votes* Cast in a race is:	A candidate must trail the winning candidate by:
Less than or equal to 5,000	2% or 50 votes; whichever is less
5,001 – 20,000	1% or 100 votes; whichever is less
Greater than 20,000	0.5% or 150 votes; whichever is less

* Total Votes shall include the total votes eligible to be cast divided by the number of candidates for whom each voter may cast votes.

The Results of a recount conducted pursuant to Section 3 shall be final.

Section 4. Eligibility Requirements – Write-in Candidates

A write-in candidate for public office is defined as a person receiving votes or seeking election to public office by virtue of having irregular (“write-in”) ballots cast for him or her pursuant to R.I.G.L. 17-19-31.

A write-in candidate for public office shall be eligible to request a manual recounting of the irregular ballots cast at each precinct in his or her race pursuant to the following:

a) if, following the initial manual count of all irregular ballots, the write-in candidate shall have received a minimum of ten (10) votes or one percent (1%) of the votes cast in the race, whichever is greater; provided, however, that if no candidates appear on the ballot in said race and only write-in candidates receive votes a “write-in candidate” shall be required to receive at least 10 votes in the race; **AND**

b) the write-in candidate shall trail the winning candidate by less than the number of votes required to qualify for a recount pursuant to Section 3(a) or 3(b) above, as the case may be.

The Results of a recount conducted pursuant to Section 4 shall be final
Section 5. Eligibility Requirements – Ballot Questions & Candidates For Other Offices

a) BALLOT QUESTIONS

In the case of a ballot question, a person, group or organization of “recognized standing,” as determined by the Board of Elections, may request a manual re-feeding of the computer ballots cast at each precinct if the difference between “Approve” and “Reject” is less than one-half of one percent (1/2%) of 500 votes, whichever is less; provided, however, that if a ballot question does not qualify for a manual re-feeding of the ballots cast, a person, group or organization of “recognized standing” may request a re-reading of the memory packs and having the results compared to those obtained on election night the difference between “Approve” and “Reject” is as follows:

- If less than 100,000 total votes* were cast the difference is 2% or less;
- If 100,000 or more total votes* were cast the difference is 1% or less.

The party seeking a recount of a ballot question shall be required to adhere to the deadlines and application requirements set forth in Sections 1 & 2 of this publication. As part of the recount application, the party shall identify the ballot question for which the recount is being sought as well as provide evidence as to the party’s assertion of “recognized standing” vis-à-vis the ballot question.

* Total Votes shall be determined by adding the total number of votes cast for “Approve” and “Reject”; it shall not include over/undervoted ballots.

b) Candidates For Other Offices (Non-Public Offices)

A candidate for any office other than a public office shall be eligible to request a rereading of the memory packs and having the results compared to those obtained on election night pursuant to the following eligibility requirements:

Number of Candidates Elected	A candidate must trail the winning candidate by:
1	Less than 2% or 100 votes; whichever is less
2-7	Less than 1% or 25 votes; whichever is less
≥ 8	Less than 0.5% or 25 votes; whichever is less

* Total Votes cast in a race for a Non-Public Office shall be determined in the same manner as that of races for Candidates for Public Office.

The Results of a recount conducted pursuant to Section 5 shall be final

Section 6. Recounts:

Candidates For Public Office Who Fail To Meet The Eligibility Requirements Prescribed In Section 3 But Who Trail The “Winning” Candidate By 5% or Less

A candidate in a race for public office who fails to qualify for a manual re-feeding of the computer ballots pursuant to the eligibility requirements in Section 3, but who trails the winning candidate in said race by 5% or less, may request a recount in his or her race as follows:

1) The candidate may seek a recount of the votes cast by having the memory packs reread and comparing the results and totals obtained at such recount with the results and totals obtained on election night. **IF THERE IS NO CHANGE IN THE TOTALS, THE ELCTION NIGHT TOTALS SHALL STAND AS REPORTED.**

2) If the recount conducted in (1) above results in a discrepancy between the results obtained on election night and the results produced as a result of the recount **AND**, subsequent to said recount, the candidate shall meet the eligibility requirements as prescribed in Section 3, the candidate shall be eligible to request a manual re-feeding of the computer ballots cast at each precinct in said race into the optical scan voting equipment.

A candidate who wishes to have a recount conducted as defined in (2) above must notify the Board of Elections, in writing, within 24 hours of the conclusion of the recount conducted pursuant to (1) above.

A write-in candidate is not eligible for a recount pursuant to Section 6.

The Results of a recount conducted pursuant to Section 6 shall be final

Section 7. Mail Ballots & Provisional Ballots:

Mail ballots and provisional ballots are tabulated in open session by the Board of Elections. This process takes place in full view of the public and all candidates are afforded the opportunity to witness and observe the tabulation process. Thus, as the task of tabulating mail ballots and provisional ballots is executed by the Board and ample opportunity is available for candidates to witness and observe the process, said ballots shall not be recounted by the Board.

Note: For the dates and times of ballot tabulation contact the Board of Elections at 222-2345

Section 8. Scheduling & Notification Of Recount:

Upon Receipt of a recount application the Board of Elections shall review said application and determine the eligibility of the candidate for the recount requested. Shortly thereafter, the Board will notify the candidate (or the representative designated by the candidate in the application) of the disposition of his or her application and, if the candidate qualifies, schedule the recount. The Board will then contact other parties who may have an interest in the recount.

Note: Recounts will be scheduled and conducted as soon as practical after it has been determined that the candidate is eligible for a recount. It is the responsibility of the candidate to provide the Board with the contact information necessary to ease and facilitate swift communication between the Board of Elections and the candidate. Notwithstanding any other recount or notice provisions, the Board of Elections shall not be responsible or held liable for its inability to give notice to a candidate who fails to provide the necessary contact information.

Section 9. Conduct Of Recount:

All recounts are held at the Board of Elections, 50 Branch Avenue, Providence, Rhode Island. Candidates and/or their representatives are welcome to be present during recounts. IN addition, the public and members of the media are invited to observe the proceedings. For information regarding the manner in which election recounts are conducted, including the role of the candidate during the recounting of his or her race, contact the Board of Elections.

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